

Circular 88 Planning & Reporting Template

This tool is valid only for District municipalities for the reporting period of 2024/2025. Only complete the tab of this template applicable to your category of municipality. In addition to submission of to your Provincial Department of Cooperative Governance,



cooperative
governance

Department:
Cooperative Governance
REPUBLIC OF SOUTH AFRICA

Please do not make changes to the structure of this spreadsheet. The consistent formatting for all municipalities is necessary for collating this data.

Step 1: Please fill in all your details and all the municipal details in the table below. Please make use of the drop down menus to select

Report Details	
Period for this report (The period on which you are reporting)	2024/25 Planning
Date (i.e. date on which this report was written, DD/MM/YYYY)	16/10/2024
Name of person completing this report (Person Capturing)	Nkele Marais
Phone number of person completing this report (Person Capturing)	013 262 7404
Email address of the person completing this report (Person Capturing)	MaraisV@sekhukhune.gov.za

Municipal Details	
Province	Limpopo
Name of Municipality	Sekhukhune District Municipality
Municipal Code (e.g EC141)	DC47
Category of Municipality	District Municipality
Type of Executive System	Mayoral executive system

Step 2: Please fill in all the required data in the table below. Make use of colour key below, and note the completion percentage above each column to aid in completing the table.

Priority Indicators

When Priority Indicators are confirmed, they will be highlighted in orange. These rows are especially important to complete as this data is used in the municipal performance assessments. At this time, the Priority Indicators have not been formalised and

Data Key

	Data to be populated at the point of planning (once annually)
	Data to be populated at the point of reporting (as at current quarter/annual)
	Do not fill. Indicator value based on an automated calculation of the data elements
	Do not fill. Black cells not to be populated (kept blank)
	Cells highlight indicators

Quick Links

[OUTPUT INDICATORS FOR QUARTERLY REPORTING](#)
[COMPLIANCE INDICATORS FOR QUARTERLY REPORTING](#)
[OUTPUT INDICATORS FOR ANNUAL REPORTING](#)
[OUTCOME INDICATORS FOR ANNUAL REPORTING](#)
[COMPLIANCE INDICATORS FOR ANNUAL REPORTING](#)
[COMPLIANCE QUESTIONS FOR ANNUAL REPORTING](#)

All Indicators % Complete	96%	96%	92%	100%	#DIV/0!	100%	86%	100%	0%	77%	0%
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<- Expand and collapse the header as needed with the - and +

C88 Code	Description	Priority Indicator	Baseline (Annual Performance previous financial year)	Medium term target (term of government)	Annual target	1st Quarter Planned output as per SDBIP	1st Quarter Actual output	2nd Quarter Planned output as per SDBIP	2nd Quarter Actual output	3rd Quarter Planned output as per SDBIP	3rd Quarter Actual output	4th Quarter/ Annual Planned performance	4th Quarter/ Annual Actual performance	Variation	Reason(s) for variation
OUTPUT INDICATORS FOR QUARTERLY REPORTING															
TR6.12	Percentage of surfaced municipal road lanes which has been resurfaced and resealed	N/A			N/A	N/A		N/A		N/A		N/A			
TR6.12(1)	(1) Kilometres of municipal road lanes resurfaced and resealed						N/A		N/A						
TR6.12(2)	(2) Kilometres of surfaced municipal road lanes						N/A		N/A						
TR6.13	KMs of new municipal road network	N/A			N/A	N/A		N/A		N/A		N/A			
TR6.13(1)	(1) Number of kilometres of surfaced road network built						N/A		N/A						
TR6.13(2)	(2) Number of kilometres of unsurfaced road network built						N/A		N/A						
TR6.21	Percentage of reported pothole complaints resolved within standard municipal response time	N/A			N/A	N/A		N/A		N/A		N/A			
TR6.21(1)	(1) Number of pothole complaints resolved within the standard time after being reported						N/A		N/A						
TR6.21(2)	(2) Number of potholes reported						N/A		N/A						
WS1.11	Number of new sewer connections meeting minimum standards	N/A			N/A	N/A		N/A		N/A		N/A			
WS1.11(1)	(1) Number of new sewer connections to consumer units						N/A		N/A						
WS1.11(2)	(2) Number of new sewer connections to communal toilet facilities.						N/A		N/A						
WS2.11	Number of new water connections meeting minimum standards		14020		5703	912	164	1425		119		1425			
WS2.11(1)	(1) Number of new water connections to piped (tap) water						164								
WS2.11(2)	(2) Number of new water connections to public/communal facilities.						0		0						
WS3.11	Percentage of callouts responded to within 48 hours (sanitation/wastewater)		900		90%	90%	1	90%		90%		90%			
WS3.11(1)	(1) Number of callouts responded to within 48 hours (sanitation/wastewater)						100%		537						
WS3.11(2)	(2) Total number of callouts (sanitation/wastewater)						100%		537						
WS3.21	Percentage of callouts responded to within 48 hours (water)		4600		80%	80%	0.760923331	80%		80%		80%			
WS3.21(1)	(1) Number of callouts responded to within 48 hours (water)						923		1563						
WS3.21(2)	(2) Total water service callouts received						1213		1563						

FD1.11	Percentage compliance with the required attendance time for structural firefighting incidents	100%	100%	100%		100%	0.25	100%		100%			
FD1.11(1)	(1) Number of structural fire incidents where the attendance time was 14 minutes or less				N/A		4						
FD1.11(2)	(2) Total number of distress calls for structural fire incidents received				N/A		16						
LED1.11	Percentage of total municipal operating expenditure spent on contracted services physically residing within the municipal area	100%	100%	30%	0.245441276	5%	0.238957358	5%		60%			
LED1.11(1)	(1) R-value of operating expenditure on contracted services within the municipal area				82186115.58		83,161,733.17						
LED1.11(2)	(2) Total municipal operating expenditure on contracted services				334850425.1		348019136						
LED1.21	Number of work opportunities created through Public Employment Programmes (incl. EPWP, CWP and other related employment programmes)	2690	2528	300	1697	300	1859	964		964			
LED1.21(1)	(1) Number of work opportunities provided by the municipality through the Expanded Public Works Programme				1697		1859						
LED1.21(2)	(2) Number of work opportunities provided through the Community Works Programme and other related infrastructure initiatives.				0		0						
LED2.12	Percentage of the municipality's operating budget spent on indigent relief for free basic services	50%	50%	20%	0	10%	0	10%		10			
LED2.12(1)	(1) R-value of operating budget expenditure on free basic services				0		0						
LED2.12(2)	(2) Total operating budget for the municipality				1294308847		1294308847						
LED3.31	Average number of days from the point of advertising to the letter of award per 80/20 procurement process	90days	90days	90days	12.85714286	90days	5.294117647	90days					
LED3.31(1)	(1) Sum of the number of days from the point of advertising a tender in terms of the 80/20 procurement process to the issuing of the letter of award				90		90						
LED3.31(2)	(2) Total number of 80/20 tenders awarded as per the procurement process				7		17						
LED3.32	Percentage of municipal payments made to service providers who submitted complete forms within 30-days of invoice submission	100%	100%	70%	0.829295154	10%	1	10%		10%			
LED3.32(1)	(1) Number of municipal payments within 30-days of complete invoice receipt made to service providers				753		202						
LED3.32(2)	(2) Total number of complete invoices received (30 days or older)				908		202						
GG1.21	Staff vacancy rate	48%	100%	100%	0.418491484	100%	0.415247364	100%		100%			
GG1.21(1)	(1) The number of employee posts on the approved organisational structure				1233		1233						
GG1.21(2)	(2) The number of actual employees in the municipality				717		721						
GG1.22	Percentage of vacant posts filled within 6 months	0.14%	100%	100%	#DIV/0!	100%	1	100%		100%			
GG1.22(1)	(1) Number of vacant posts filled within 6 months since the date (dd/mm/yyyy) of authority to proceed with filling the vacancy				0		15						
GG1.22(2)	(2) Number of vacant posts that have been filled				0		15						
GG2.31	Percentage of official complaints responded to through the municipal complaint management system	100%	100%	100%	0.992851469	100%	1.004467135	100%		100%			
GG2.31(1)	(1) Number of official complaints responded to according to municipal norms and standards				1250		1574						
GG2.31(2)	(2) Number of official complaints received				1259		1567						
GG5.11	Number of active suspensions longer than three months		0%	0%	0	0%	0	0%		0%			
GG5.11(1)	(1) Simple count of the number of active suspensions in the municipality lasting more than three months				0		0						
FM1.11	Total Capital Expenditure as a percentage of Total Capital Budget	100%	100%	10%	0.520153647	30%	0.768052023	30%		30%			
FM1.11(1)	(1) Actual Capital Expenditure				89591727.07		132289964						
FM1.11(2)	(2) Budgeted Capital Expenditure				172240890		172240890						
FM1.12	Total Operating Expenditure as a percentage of Total Operating Expenditure Budget	100%	100%	30%	1.072112133	30%	1.114275242	30%		10%			
FM1.12(1)	(1) Actual Operating Expenditure				334850425		348019136						
FM1.12(2)	(2) Budgeted Operating Expenditure				312327801		312327801						
FM1.13	Total Operating Revenue as a percentage of Total Operating Revenue Budget	96%	100%	40%	1.629636206	30%	0.32399776	20%		10%			
FM1.13(1)	(1) Actual Operating Revenue				511516716.1		444416772.1						
FM1.13(2)	(2) Budgeted Operating Revenue				313883991		1371666187						
FM1.14	Service Charges and Property Rates Revenue as a percentage of Service Charges and Property Rates Revenue Budget	90%	100%	50%	0.243275268	70%	0.251952323	85%		90%			
FM1.14(1)	(1) Actual Service Charges Revenue				27694496.52		28682293.81						
FM1.14(2)	(2) Actual Property Rates Revenue				0		0						
FM1.14(3)	(3) Budgeted Service Charges and Property Rates Revenue				113840164.5		113840164						
FM1.21	Funded budget (Y/N) (Municipal)	Y	Y	Y	Y	Y	Y	Y		Y			
FM1.21(1)	(1) Municipal funded budget self-assessment outcome												
FM3.11	Cash/Cost coverage ratio	1:01	1:01	1:01	3.878635134	1:01	1.937036163	1:01		1:01			
FM3.11(1)	(1) Cash and cash equivalent				716712624.7		24832407.77						
FM3.11(2)	(2) Unspent Conditional Grants				73814349.61		42809378.16						
FM3.11(3)	(3) Overdraft				0		0						
FM3.11(4)	(4) Short Term Investment				655864348		692102621.9						
FM3.11(5)	(5) Monthly Fixed Operational Expenditure excluding (Depreciation, Amortisation, Provision for Bad Debts, Impairment and Loss on Disposal of Assets)				334850425		348019135.9						
FM3.13	Trade payables to cash ratio	1:01	1:01	1:01	1.02445926	1:01		1:01		1:01			
FM3.13(1)	(1) Cash and cash equivalents				716712624.7		791930341.7						
FM3.13(2)	(2) Trade payables				699600904.6		31484176.58						
FM3.14	Liquidity ratio	1:01	1:01	1:01	0.851147223	1:01	0.902178749	1:01		1:01			
FM3.14(1)	(1) Cash and cash equivalents				716712624.7		791930341.7						
FM3.14(2)	(2) Current liabilities				842054823.4		877797601.5						
FM4.31	Creditors payment period	30days	30days	30days	5840	30days	23360	30days		30days			
FM4.31(1)	(1) Trade Creditors Outstanding				16		64						
FM4.31(2)	(2) Credit purchases (operating and capital)				1		1						
FM4.31(3)	(3) Number of days in the reporting year to date				66		92						
FM5.11	Percentage of total capital expenditure funded from own funding (Internally generated funds + Borrowings)	10%	10%	10%	0.190861815	10%	0.080334583	10%		10%			
FM5.11(1)	(1) Internally Generated Funds				17099639.66		10627459.04						
FM5.11(2)	(2) Borrowings				0		0						
FM5.11(3)	(3) Total Capital Expenditure				89591727.07		132289964						
FM6.12	Percentage of awarded tenders [over R200k], published on the municipality's website	100%	100%	50%	1	30%	1	10%		10%			
FM6.12(1)	(1) Number of awarded tenders published on the municipality's website				7		17						
FM6.12(2)	(2) Number of awarded tenders				7		17						
FM6.13	Percentage of tender cancellations	0	0	0	0.333333333	0	0.142857143	0		0			
FM6.13(1)	(1) Number of tenders cancelled				1		1						
FM6.13(2)	(2) Total number of tenders advertised and closed				3		7						
FM7.11	Debtors payment period	180days	90days	30days	6788.761889	30days	0.091831565	30days		30days			
FM7.11(1)	(1) Gross Debtors				532294875		10555						
FM7.11(2)	(2) Bad Debt Provision				0		0						
FM7.11(3)	(3) Billed Revenue				28619007.79		41952622.58						
FM7.11(4)	(4) Number of days in the reporting period year to date				66		80						
FM7.12	Collection rate ratio	180days	60days	60days	0.190448224	60days	0.327728202	60days		60days			
FM7.12(1)	(1) Gross Debtors Opening Balance				509126307.1		524887454.3						
FM7.12(2)	(2) Billed Revenue				28619007.79		41952622.58						

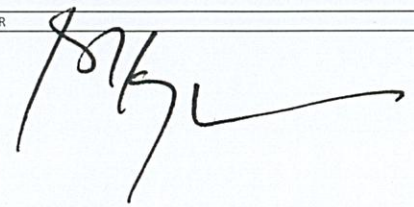
FM7.12(3)		(3) Gross Debtors Closing Balance	532294875.7	553091019.3					
FM7.12(4)		(4) Bad Debts Written Off	0	0					
COMPLIANCE INDICATORS FOR QUARTERLY REPORTING									
C1	Number of signed performance agreements by the MM and section 56 managers:	7	7	0					
C2	Number of ExCo or Mayoral Executive meetings held:	12	5						
C3	Number of Council portfolio committee meetings held:	20	15	11					
C4	Number of MPAC meetings held:	12	2	1					
C6	Number of formal (minuted) meetings between the Mayor, Speaker and MM were held to deal with municipal matters:	4	4						
C7	Number of formal (minuted) meetings - to which all senior managers were invited- held:	14	3	7					
C8	Number of councillors completed training:	14	0						
C9	Number of municipal officials completed training:	126	54	104					
C10	Number of work stoppages occurring:	5	0						
C11	Number of litigation cases instituted by the municipality:	8	7	0					
C12	Number of litigation cases instituted against the municipality:	36	5	2					
C13	Number of forensic investigations instituted:	0	0	0					
C14	Number of forensic investigations concluded:	0	0	0					
C15	Number of days of sick leave taken by employees:	255	255	246					
C17	Number of temporary employees employed:	295	370	467					
C18	Number of approved demonstrations in the municipal area:	0	0	0					
C19	Number of recognised traditional and Khoi-San leaders in attendance (sum of) at all council meetings:	0	0	0					
C20	Number of permanent environmental health practitioners employed by the municipality:	17	17	18					
C22	Number of Council meetings held:	21	7	7					
C23	Number of disciplinary cases for misconduct relating to fraud and corruption:	0	0	0					
C24	Number of council meetings disrupted	0	0	0					
C25	Number of protests reported	3	9	0					
C26	R-value of all tenders awarded	R250,000,000	R13 024 750.41	65657800					
C27	Number of all awards made in terms of Section 36 of the MFMA Municipal Supply Chain Management Regulations:	0	2	17					
C28	R-value of all awards made in terms of Section 36 of the MFMA Municipal Supply Chain Management Regulations:	0	957744.21						
C30	Number of business licenses approved:	0	0	0					
C32	Number of positions filled with regard to municipal infrastructure:	0	0						
C33	Number of tenders over R200 000 awarded:	50	53	186					
C34	Number of months the Municipal Managers' position has been filled (not Acting):	9	11	15					
C35	Number of months the Chief Financial Officers' position has been filled (not Acting):	19	23	27					
C36	Number of vacant posts of senior managers:	0	0	1					
C38	Number of filled posts in the treasury and budget office:	48	47	48					
C40	Number of filled posts in the development and planning department	7	8	8					
C42	Number of registered engineers employed in approved posts	1	1	1					
C43	Number of engineers employed in approved posts:	0	0	1					
C44	Number of disciplinary cases in the municipality:	0	0	0					
C45	Number of finalised disciplinary cases:	0	0	0					
C47	Number of waste management posts filled:	1	0	0					
C49	Number of electricians employed in approved posts:	5	0	0					
C51	Number of filled water and wastewater management posts:		0	0					
C59	Number of municipal buildings that consume renewable energy	0	0	0					
C61	Total number of chemical toilets in operation	0	0	0					
C63	Total volume of water delivered by water trucks	243 000KL	42660KL						
C67	Number of paid full-time firefighters employed by the municipality	70	70	70					
C68	Number of part-time and firefighter reservists in the service of the municipality	121	78	82					
C69	Number of 'displaced persons' to whom the municipality delivered assistance	0	0	0					
C70	Number of volunteer responders in the service of the municipality	560	0	0					
C71	Number of procurement processes where disputes were raised	0	0	0					
C73	Number of structural fires occurring in informal settlements	29	0	0					
C74	Number of dwellings in informal settelements affected by structural fires (estimate)	0	0	0					
75	Number of people displaced within the municipal area	0	0	0					
C76	Number of SMMEs and informal businesses benefitting from municipal digitisation support programmes rolled out directly or in partnership with other stakeholders	0	0	0					
C77	B-BBEE Procurement Spend on Empowering Suppliers that are at least 51% black owned based	100	100	100					
C78	B-BBEE Procurement Spend on Empowering Suppliers that are at least 30% black women owned	100	80						
C79	B-BBEE Procurement Spend from all Empowering Suppliers based on the B-BBEE Procurement	100	100						
C86	Number of households in the municipal area registered as indigent	22150	505	505					
	Number of meetings of the Excutive or Mayoral Committee postponed due to lack of quorum	0	0	0					
C89	Number of agenda items deferred to the next council meeting	0	0	0					
C93	Number of awards made in terms of SCM Reg 32	0	0	0					
C94	Number of requests approved for deviation from approved procurement plan	10	0	0					
C99	Number of electricity connection applications received	0	0	0					
C100	Quarterly salary bill of suspended officials	0	0	0					
C102	Number of incidents of improper disposal of medical waste responded to by the municipality	0	0	0					
C103	Number of notifiable medical condition investigations following the prescribed protocols	0	97	0					
C104	Number of foodborne disease outbreak investigations following the prescribed protocols	0	0	91					
OUTPUT INDICATORS FOR ANNUAL REPORTING									
ENV4.11	Percentage of biodiversity priority area within the municipality	0	0						
ENV4.11(1)	(1) Total land area in hectares classified as "biodiversity priority areas"								
ENV4.11(2)	(2) Total municipal area in hectares								
ENV4.21	Percentage of biodiversity priority areas protected	0	0						
ENV4.21(1)	(1) Area of priority biodiversity area in hectares which is protected								
ENV4.21(2)	(2) Total area identified as a priority biodiversity area in hectares								

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GG1.1(2)	(2) R-value of the total qualifying value of the municipal skills development levy		
GG1.2	Top management stability	100%	100%
	(1) Sum of actual working days, in the reporting period, that each S56 and S57 post was occupied by a fully appointed official (not suspended or vacant) with a valid signed contract and performance agreement		
GG1.2(1)			
GG1.2(2)	(2) Total aggregate standard working days for all S56 and S57 Posts		
GG4.1	Percentage of councillors attending council meetings	100%	100%
GG4.1(1)	(1) The sum total of councillor attendance of all council meetings		
GG4.1(2)	(2) The total number of council meetings		
GG4.1(3)	(3) The total number of councillors in the municipality		
FM1.1	Percentage of expenditure against total budget	70%	50%
FM1.1(1)	(1) Total expenditure (operating + capital)		
FM1.1(2)	(2) Total budget (operating + capital)		
FM2.1	Percentage of total operating revenue to finance total debt (Total Debt (Borrowing) / Total operating revenue)	0%	0%
	(1) Debt (Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease)		
FM2.1(1)			
FM2.1(2)	(2) Total Operating Revenue		
FM2.1(3)	(3) Operating Conditional Grant		
FM2.2	Percentage change in cash backed reserves reconciliation	100%	100%
FM2.2(1)	(1) Cash backed reserves (previous year)		
FM2.2(2)	(2) Cash backed reserves (current year)		
FM3.1	Percentage change in cash and cash equivalent (short term)	100%	100%
FM3.1(1)	(1) Cash and cash equivalent (Current year)		
FM3.1(2)	(2) Cash and cash equivalent (Previous year)		
FM4.1	Percentage change of unauthorised, irregular, fruitless and wasteful expenditure	50%	50%
FM4.1(1)	(1) Irregular expenditure (previous year)		
FM4.1(2)	(2) Fruitless and Wasteful expenditure (previous year)		
FM4.1(3)	(3) Unauthorised expenditure (previous year)		
FM4.1(4)	(4) Irregular expenditure (current year)		
FM4.1(5)	(5) Fruitless and Wasteful expenditure (current year)		
FM4.1(6)	(6) Unauthorised expenditure (current year)		
FM4.2	Percentage of total operating expenditure on remuneration	75%	75%
FM4.2(1)	(1) Employee Related Costs		
FM4.2(2)	(2) Councillors' Remuneration		
FM4.2(3)	(3) Total Operating Expenditure		
FM4.3	Percentage of total operating expenditure on contracted services	40%	40%
FM4.3(1)	(1) Contracted Services		
FM4.3(2)	(2) Total Operating Expenditure		
FM5.1	Percentage change of own funding (Internally generated funds + Borrowings) to fund capital expenditure	55%	55%
FMS.1(1)	(1) Internally Generated Funds (current year)		
FMS.1(2)	(2) Borrowings (current year)		
FMS.1(3)	(3) Internally Generated Funds (previous year)		
FMS.1(4)	(4) Borrowings (previous year)		
FM5.2	Percentage change of renewal/upgrading of existing Assets	100%	100%
FMS.2(1)	(1) Total costs of Renewal and Upgrading of Existing Assets (current year)		
FMS.2(2)	(2) Total costs of Renewal and Upgrading of Existing Assets (previous year)		
FM5.3	Percentage change of repairs and maintenance of existing infrastructure	100%	100%
FMS.3(1)	(1) Repairs and maintenance expenditure (current year)		
FMS.3(2)	(2) Repairs and maintenance expenditure (previous year)		
FM7.1	Percentage change in Gross Consumer Debtors' (Current and Non-current)	50%	50%
FM7.1(1)	(1) Gross consumer debtors (previous year)		
FM7.1(2)	(2) Gross consumer debtors (current year)		
FM7.2	Percentage of Revenue Growth excluding capital grants	15%	15%
FM7.2(1)	(1) Total Revenue Excluding Capital Grants (current year)		
FM7.2(2)	(2) Total Revenue Excluding Capital Grants (previous year)		
FM7.3	Percentage of net operating surplus margin	65%	65%
FM7.3(1)	(1) Total Operating Revenue		
FM7.3(2)	(2) Total Operating Expenditure		
COMPLIANCE INDICATORS FOR ANNUAL REPORTING			
C5	Number of recognised traditional leaders within your municipal boundary	81	
C21	Number of approved environmental health practitioner posts in the municipality	19	
C31	Number of approved posts in the municipality with regard to municipal infrastructure:	505	
C37	Number of approved posts in the treasury and budget office:	48	
C39	Number of approved posts in the development and planning department:	7	
C41	Number of approved engineer posts in the municipality:	5	
C46	Number of approved waste management posts in the municipality:	1	
C48	Number of approved electrician posts in the municipality:	7	
C50	Number of approved water and wastewater management posts in the municipality:	0	
C52	Number of maintained sports facilities	0	
C53	Square meters of maintained public outdoor recreation space	0	
C54	Number of municipality-owned community halls	0	
C60	Total number of sewer connections	0	
C62	Total number of Ventilation Improved Pit Toilets (VIPs)	0	
C72	Date of the last municipal Disaster Management Plan tabled at Council	Jun-23	
C90	Date of the last Climate Change Needs and Response Assessment tabled at Council	Mar-22	
C91	Date of the last Climate Change Response Implementation Plan tabled at Council	22-Mar	
C95	Number of residential properties in the billing system	15415	
C96	Number of non-residential properties in the billing system	3000	
C101	Number of dismissals for fraud and corruption		
COMPLIANCE QUESTIONS FOR ANNUAL REPORTING			
Q1.	Does the municipality have an approved Performance Management Framework?		
Q2.	Has the IDP been adopted by Council by the target date?		
Q3.	Does the municipality have an approved LED Strategy?		
Q4.	What are the main causes of work stoppage in the past quarter by type of stoppage?		
Q5.	How many public meetings were held in the last quarter at which the Mayor or members of the Mayoral/Executive committee provided a report back to the public?		
Q6.	When was the last scientifically representative community feedback survey undertaken in the municipality?		

Q7.	What are the biggest causes of complaints or dissatisfaction from the community feedback survey? Indicate the top four issues in order of priority.		
Q9.	Does the municipality have an Internal Audit Unit?		
Q10.	Is there a dedicated position responsible for internal audits?		
Q11.	Is the internal audit position filled or vacant?		
Q12.	Has an Audit Committee been established? If so, is it functional?		
Q13.	Has the internal audit plan been approved by the Audit Committee?		
Q14.	Has an Internal Audit Charter and Audit Committee charter been approved and adopted?		
Q15.	Does the internal audit plan set monthly targets?		
Q16.	How many monthly targets in the internal audit plan were not achieved?		
Q17.	Does the Municipality have a dedicated SMME support unit or facility in place either directly or in partnership with a relevant roleplayer?		
Q18.	What economic incentive policies adopted by Council does the municipality have by date of adoption?		
Q19.	Is the municipal supplier database aligned with the Central Supplier Database?		
Q21.	What is the organisational location of the disaster risk management function within your municipality? (Specify the placement and highest level filled post within it).		
Q22.	Please list the name of the structure and date of every meeting of an official IGR structure that the municipality participated in this quarter:		
Q23.	Where is the organisational responsibility for the IGR support function located within the municipality (inclusive of the reporting line)?		
Q24.	Is the MPAC functional? List the reasons why if the answer is not 'Yes'.		
Q25.	Has a report by the Executive Committee on all decisions it has taken been submitted to Council this financial year?		
Q26.	Does the municipality have any arrangement (e.g. Service Level Agreement or otherwise) with another organ of state for the provision of municipal health services within the municipal jurisdiction? If so, please list the names of the applicable organs of state.		

SIGNED: MUNICIPAL MANAGER



DATE 27/01/2025

